



October 1, 2021

ATTN: Current and Potential Subcontractors, Consultants, and Services Vendors of Applied Research Associates, Inc.

SUBJECT: Preparing for Executive Order 14042 "Ensuring the Adequate COVID Safety Protocols for Federal Contractor".

Dear ARA Subcontractors, Consultants, and Services Vendors:

As a current or potential subcontractor, consultant, or services vendor of Applied Research Associates, Inc. (ARA), it is your responsibility to adhere to Executive Order (EO) 14042 "Ensuring the Adequate COVID Safety Protocols for Federal Contractor" and the guidance issued on September 24, 2021 by the Safer Federal Workforce Task Force. While the guidance includes several requirements, the most time sensitive of these is "*Vaccination of covered contractor employees, except in limited circumstances where an employee is legally entitled to an accommodation*". ARA is providing you this advance notification to ensure you are aware of and are making plans to comply with the guidance issued by the task force. Full compliance will be required no later than December 8, 2021 to continue supporting ARA as a subcontractor, consultant or services vendor.

The FAR Council is expected to issue a FAR clause by October 8, 2021 for inclusion in all solicitations for contracts and contract-like instruments between October 15th and November 14th, and new contract awards after November 14th. It is expected that this clause will be included in modifications to existing contracts as well. This clause will be a mandatory flowdown to subcontractors, consultants, and services vendors. As each of ARA's Prime Contracts are modified to incorporate this new FAR clause, ARA will issue modifications adding this clause to all its active subcontracts, consulting agreements, and services purchase orders.

Please make your company aware of the requirements and/or definitions of the Safer Federal Workforce Task Force guidance to meet the time frames.

Thank you in advance for your cooperation.

Sincerely,

Jennifer Di Gregorio
Vice President, Contracts and Procurement