



### Workshops

- Workshop Hosting/Planning (on or off-site)
- Instructor-led Training
- Train-the-Trainer
  - Guidance on Effective Training Techniques
- On the Job Training
- Hands-On Training
- Off-the Shelf Training
  - Blast Design for Window Systems
  - Disaster Management Planning
  - Firefighter Forcible Entry through Specialty Window Systems
  - Security Risk Management & Physical Security Course

### American Institute of Architect (AIA) Accredited Courses

### CD/Web-based Training

- Live Video Footage
- Voiceovers
- Rolling Text
- 2D/3D Images
- Interactive Reviews
- Online Tests

### Training Materials Development

- Student Manuals
- Instructor Manuals
- Training Presentations
- Multi-media Training Modules
- Individualized Attention with Immediate Feedback

Applied Research Associates, Inc. (ARA) employs a team of professionals with extensive experience in developing and presenting custom workshops and online training.

ARA is adept at highlighting key features of software applications while demonstrating easy ways to navigate through the software. ARA can create web-based programs that demonstrate how to navigate through complicated electronic documents by emphasizing some of the useful features embedded in the document and by summarizing key points.

**Workshops** - Based on client direction, ARA develops training curriculum, synthesizes training material, and presents workshops at a location provided by ARA or at a client provided location. Training materials are developed in the form of student manuals, instructor manuals, training presentations, tabletop exercises and/or on-the-job training.

**Train-the-Trainer** - ARA has also developed and presented *Train-the-Trainer* courses to prepare future trainers for their role as instructors. The courses include instruction on effective teaching techniques and provide in-depth training on the client's course topic. Attendees are given course materials on paper and in electronic format so that they may reproduce the materials as needed.

**CD & Web-based Training** - ARA is a leader in developing unique, multi-sensory web based and CD training.

By adding voiceovers, interactive responses, rolling text, and 2D/3D visualizations as illustration, ARA presents the information in a creative manner. ARA creates new ways of demonstrating different skills by employing video footage along with still images to demonstrate the method.

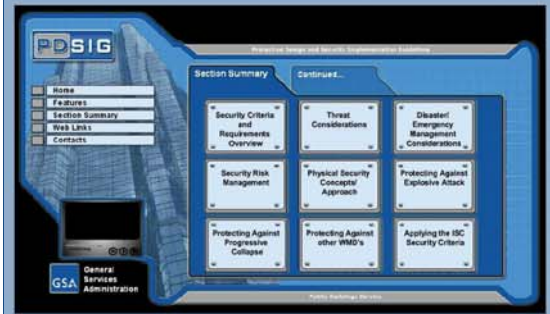
To ensure the students are learning the information, we utilize interactive reviews and quizzes. If the students get a question wrong, they are notified immediately and an explanation is given. We can also provide online tests, where questions are in random order for every participant to alleviate sharing of answers. In addition, upon passing the test, certificates of completion can be printed.

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Solutions For Government & Industry

**Selected Clients**

- Architect of the Capitol
- Bureau of Alcohol, Tobacco, Firearms and Explosives
- Defense Threat Reduction Agency
- Defense Advanced Research Projects Agency
- Department of Agriculture
- Department of Commerce
- Department of Defense
- Department of Homeland Security
- Department of Justice
- Department of State
- Department of Transportation
- Federal Aviation Administration
- Federal Protective Service
- General Services Administration
- Internal Revenue Service
- Library of Congress
- National Park Service
- Office of Personnel Management
- Smithsonian Institution
- Social Security Administration
- Technical Support Working Group
- US Capitol Police

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APPLIED RESEARCH ASSOCIATES, INC.  
4300 San Mateo Blvd. NE • Suite A-220 • Albuquerque, NM 87110